Ball Pong - Risk Assessment

Company:	The Fun Experts	Location (Site / Building / Room):	Events			
Assessment Date:	20 March 2025	Review Date:	31 March 2026 (or if changes to the risk)			
Assessor's Name:	James Hindle	Job Title:	Logistics Co-Ordinator (IOSH)			
Description of Task:	Transportation, Assembly and Use of Ball Pong Equipment					

Description of	·		Evaluation and	urrent risk rating*		Identify any	Timescale for	Risk Rating			
the hazard (or hazardous event)	Who might be at risk?	What is the risk?	Control Measures	L	С	R	additional controls that may be needed	additional controls and responsible person	L (Low)	M (Medium)	H (High)
Loading, Handling and Transportation of Equipment	Operator / Spectator	Injury whilst handling equipment	a). Equipment must be handled in the correct manner. b). Manual handling should be reduced to a minimum by using available trolleys / trucks. c). Ramps / Lifts to be used when required and available. d). Loads must be correctly secured. e). Individuals are not to undertake anything that puts themselves or anyone at risk.	1	2		1. Where required individuals can assist in handling the equipment and adhering to site Manual Handling measures. 2. Staff are to wear PPE at all times in accordance with the Clients requirements and site guidelines.	N/A	2	N/A	N/A
Installation of Equipment on site	Operator / Spectator Participants	installing the	a). The equipment is inspected before	1	2	2	N/A	N/A	2	N/A	N/A
Installation of Equipment on site	Operator / Spectator Participants	equipment Damage to venue	installation to ensure it is free from damage.								

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(Cont.)		Injury whilst installing the equipment Damage to venue	b). The Operators must have clear access to the setup area. c). The setup area must be level and free from any debris. d). The equipment must have a designated operating area that is suitable for the number of participants on the day.								
Ground Type	Operator / Spectator Participants	Injury to Participant	a). The equipment can be installed on level surfaces Internally or Externally.	1	1	1	N/A	N/A	1	N/A	N/A
Operation of Equipment on site	Operator / Spectator Participants	Injury to Operator Injury to Spectator Injury to Participants	a). Once set up the equipment should not be moved or modified in any way or used in any way other than for its intended purpose.	1	1		1. Spectators are to be a minimum of 1m distance away from the equipment and not allowed to sit / rest or interfere with the equipment at any time. 2. Where applicable, equipment is to be cleaned after use and using approved cleaning materials.	N/A	1	N/A	N/A
User Safety User Safety	Operator / Spectator Participants Operator / Spectator	Injury to Operator Injury to Spectator Injury to Participants	a). Participants who appear to be under the influence of alcohol or drugs to the extent they pose a risk to the operator / participants the operator will close the equipment and seek assistance from	1	1		1. Where applicable, a Trained Operator will be in control of the equipment at all times who is briefed on the safe running of the equipment. 2. Trained Operators receive training and updates on the equipment operation.	N/A	1	N/A	N/A
(cont.)	Participants	· ·	1	1				1	•		

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	Injury to	the event			3. The Fun Experts hold no		
	Participants	management.			liability for the onset of any		
		b). The operator			medical condition or injury		
		reserves the right to			sustained from partaking in		
		refuse admission to			this activity.		
		anyone they feel					
		may be unsafe to					
		partake in the					
		activity.					
		c). Children should					
		be supervised by an					
		adult at all times.					
		d). Users should be					
		aware of their own					
		physical ability					
		restrictions and					
		notify the operator if					
		they do not want to					
		participate or wish to					
		end the activity.					
		e). Anyone suffering					
		from Heart Disease,					
		physical mobility					
		restrictions,					
		including broken					
		bones or pregnancy					
		should not take part					
		in this activity.					
		f). The operator					
		reserves the right to					
		refuse admission to					
		anyone they feel					
		may be unsafe to					
		partake in the					
		activity.					
		g). The equipment					
		must be used in					
		accordance with					
		Manufacturers					
		guidelines.					
1	1						

	Operator / Spectator	• •	a). The equipment is	1	1	N/A	N/A	1	N/A	N/A	
	Participants		only suitable for use indoors or outdoors.								
		Participants (slip / trip/ falls)									

Risk Rating Calculator

(Likelihood x Consequence = Risk)

	Likelihood that hazardous event will occur		Consequence of hazardous event
1	Very unlikely	1	Insignificant (no injury)
2	Unlikely	2	Minor (minor injury requiring first aid only)
3	Fairly likely	3	Moderate (Up to three days absence)
4	Likely	4	Major (More than seven days absence)
5	Very likely	5	Catastrophic (Permanent injury or death)

Action Level Table

Risk Rating	Risk Level	Actions to be ta	ken
20 – 25	Very High Risk	STOP!	Stop the activity and take immediate action to reduce the risk, a detailed plan should be developed and
20 25	very mgm mak		implemented before work commences or continues. Senior management should monitor the plan.
15 – 16	High Risk	Urgent Action!	Take immediate action and stop the activity if necessary, maintain existing controls rigorously. The
15 – 16	HIGH KISK		continued effectiveness of control measures should be monitored periodically.
8 – 12	Moderate Risk	Action	Moderate risks may be tolerated for short periods only while further control measures to reduce the
0-12	Widderate Kisk		risk are being planned and implemented. Improvements should be made within specified timescales.
3-6	Low Risk	Monitor	Look to improve at the next review or if there is a significant change. Monitor the situation periodically
3-0			to determine if new control measures are required.
1 2	Maria Bid	No Action	No further action is usually required, but ensure that existing controls are maintained and reviewed
1-2	Very Low Risk		regularly.



The above RA is based on guidelines and advice from Manufacturers and 'The Fun Experts' operating equipment within current HSE requirements and should be read in conjunction with 'The Fun Experts' Method Statement. The current Public Liability Insurance covers each item, for an amount of £10 million subject to our Terms and Conditions. If there are any questions relating to the use of the equipment please contact 'The Fun Experts'.